



REPUBLIC OF THE MARSHALL ISLANDS
OFFICE OF THE CHIEF SECRETARY
POST OFFICE BOX 15, MAJURO, MARSHALL ISLANDS 96960

29 November 2017

MEMORANDUM

Subject: Reconstitution of the Bid Committee and other Procurement Reforms
To: Heads of Government Ministries, Agencies, and Enterprises
From: Chief Secretary
Copy: Hon. Minister in Assistance to the President and Environment
Hon. Members of the Nitijela
Hon. Mayors of Local Governments

Please be advised that by Cabinet decision¹ the membership of the RMI Bid Committee has been reconstituted, and other procurement related reforms have been adopted to (1) better align and strengthen compliance of Government procurement processes and practices with the Procurement Code Act 1988, and (2) respond to the findings of the 2017 Procurement Compliance Audit of the Office of the Auditor General.

The Bid Committee now consists of the following members:

- i. Chief Procurement Officer, Chair;
- ii. Secretary of Finance, Member; and
- iii. Secretary of Works, Infrastructure, and Utilities, Member.

Cabinet also reassigned supporting and advisory roles as follows:

- i. *Infrastructure advisor:* Manager of WIU Project Management Unit or designee to serve in a non-voting advisory role on all infrastructure-related procurement;
- ii. *Legal advisor:* Attorney General or designee to serve in a non-voting legal advisory role;
- iii. *Observer and oversight:* Chief Secretary or designee to serve in a non-voting observer and oversight role; and
- iv. *Secretariat:* administrative staff of the Office of the Chief Procurement Officer to serve as the Secretariat to the Bid Committee.

¹ On 9 November 2017

The Division of Administration in the Office of the Chief Secretary has been designated as the interim Procurement Policy Office (as set out in the Procurement Code Act of 1988) and will begin preparing procurement regulations and guidelines for promulgation and adoption in 2018.

Furthermore, the Office of the Chief Secretary, Ministry of Finance, Banking, and Postal Services, Chief Procurement Officer, Office of the Attorney General, and Public Service Commission will pursue measures to strengthen procurement governance, policies, and practices throughout the public sector, including through regular professional development and training programs.

Please direct all matters pertaining to procurement to the appropriate representatives as provided above.

Kommool tata,

A handwritten signature in black ink, appearing to be 'Benjamin Graham', written in a cursive style.

Benjamin Graham